



1024 Hill Street  
Ann Arbor, MI 48104-3310  
(734) 647-7402  
[www.umich.edu/~mserve](http://www.umich.edu/~mserve)

March 17, 2010

Ms. Janet Haley  
Assistant Professor of Theatre  
Department of Theatre and Dance  
University of Michigan, Flint

Dear Ms. Haley:

The Arts of Citizenship Executive Committee is pleased to inform you that a Faculty Fellows grant in the amount of \$11,000 has been approved for the “Restoration of Spirit: The Glenwood Cemetery Site-Specific Theatre Project”.

As a 2010 Arts of Citizenship Faculty Fellow, we ask that you invest a portion of your time during the grant cycle to actively engage with our network of faculty, graduate students and community members, who are eager to learn about your highly anticipated project work this year. Specific requirements are listed below.

Faculty fellow peer review reinforces the mission of our program, and adds credibility and validity to the scholarly work that faculty produce in the grant cycle. You are asked to submit the names and contact information for two peer reviewers – one from within UM and one external. At the close of your project, Arts of Citizenship will forward your proposal, grant reports and supporting documents to the peer reviewers and will ask them to respond to the project’s quality of scholarly contribution to the field, contribution to your body of work, and the extent to which the project is mutually beneficial to you and your community partner.

Please read, sign and return all original copies of the grant agreement no later than April 5, 2010. You may want to keep copies for your own records. Faculty grant funds must be used specifically for the designated purposes by April 5, 2011. By signing the attached grant agreement, you agree to fulfill the following requirements.

1. Establish a project/grant account within your home department through which to run expenses, beginning April 5, 2010 *and ending* April 5, 2011. Each quarter, you must submit receipts to your department’s unit administrator S/he will then need to provide Arts of Citizenship with statements of activity in order to generate our journal entry reimbursements on a quarterly basis.

2. Submit an interim six-month report and a final report that will include an up to date budget and supporting materials (photographs, videos, programs, press releases, articles.)
3. Submit a written request in advance if you wish to change the purpose of the grant or if you foresee that the funds will not be expended by April 5, 2011.
4. Attend at least two Arts of Citizenship Friday Breakfasts during the course of the year and one workshop of your choice, and plan to attend and present some aspect of your work at the April 2011 Arts of Citizenship Annual Meeting/ Faculty Fellows Project Showcase.
5. Participate in the Arts of Citizenship evaluation focus group and peer review process.

The future success of Arts of Citizenship depends on our ability to share the results of our work. If your project is referenced in *any publicity* on or off campus, we require that you include mention of our program as a funding source, and where possible, include our program logo.

We view Faculty Fellows as valuable members of our growing public scholarship network. Please consider the staff and Executive Committee of Arts of Citizenship one of your resources during the grant cycle. We will remain in close contact with you. Congratulations on this recognition of your important efforts in public scholarship. We wish you success as you undertake the responsibilities of this grant.

Sincerely,

Matthew Countryman  
Faculty Director  
Arts of Citizenship

Kamilah Henderson  
Associate Director  
Arts of Citizenship

## Grant Agreement

In order to fulfill Arts of Citizenship's mission of promoting scholarly collaborations between University of Michigan faculty and community partners, the Arts of Citizenship Executive Committee agrees to provide a faculty grant in the amount of \$11,000 to Janet Haley according to the provisions detailed in the grant "Restoration of Spirit: The Glenwood Cemetery Site-Specific Theatre Project" contingent upon the following adjustments to the proposed budget.

Salaries \$ 3000

Student Stipends

Supplies/Materials \$ 8000

Supplies/materials for archival research and script printing, scenic elements, props, costumes, and site-specific logistics

**TOTAL** \$11,000

\_\_\_\_\_  
Faculty Fellow's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Collaborator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Collaborator's Signature

\_\_\_\_\_  
Date